



**DEFENSE TRAVEL  
MANAGEMENT OFFICE**



**Defense Travel System**  
A New Era of Government Travel

# Software Update Information FY13 Maintenance Release 4

*Scheduled for August 2013*

*\* Note: Information and dates provided below are subject to change without notice.  
Updated information will be released as necessary.*

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## I. GENERAL SOFTWARE UPDATE INFORMATION

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- **Software Update Name and Version Number:** 1.7.3.20
- **EWTS Release Date:** Six (6) hours on August 23, 2013 starting at 2300.
- **DTS Release Date:** This software update will be incrementally implemented (Rolling Soft Launch) across DTS sites from August 23, 2013 to August 30, 2013. To determine if you or a user in your organization has been directed to the soft launch servers, refer to the blue banner in the upper left-hand corner of the initial DTS screen. If the banner has "Defense Travel System 1.7.3.20," you are working in the soft launch software. *Note: Each time you access DTS you could be directed to either the current production software or the soft launch version.*
- **Expected DTS Downtime:** Downtime is planned for six (6) hours on August 23, 2013 starting at 2300.
- **Travel Assistance Center (TAC) Outreach Call (associated with this update) Scheduled Date:**
  - August 27, 2013, at 0800 EDT and 1300 EDT – Conference Reporting

Refer to the TAC Outreach Call announcement posted in the Announcements section of Travel Explorer (TraX). To access TraX announcements login via Passport, DTMO's web portal located at [www.defensetravel.dod.mil/passport](http://www.defensetravel.dod.mil/passport)

- **Conference Reporting Information Paper available at:**  
[http://www.defensetravel.dod.mil/Docs/Training/Conference\\_Reporting.pdf](http://www.defensetravel.dod.mil/Docs/Training/Conference_Reporting.pdf)
- **Training Resource Updates Available:** August 29, 2013

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## II. SUMMARY OF FUNCTIONALITY (As of August 8, 2013)

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- On May 11, 2012, the Office of Management and Budget (OMB) outlined a series of new policies and practices for conference sponsorship, hosting, and attendance in order to ensure that Federal funds are used appropriately, and that Agencies continue to reduce spending on conferences where practicable (OMB M-12-12, *Promoting Efficient Spending to Support Agency Operations*). In response, DoD facilitated changes to DTS that will track and report conference attendance and spend in order to meet this requirement. New functionality is listed below:

- Adds capability to accept Conference ID data uploads from the DoD Office of the Deputy Chief Management Officer (DCMO)
  - Adds Conference/Event Name section and dropdown list for selection of Conference/Event Name
  - Allows Administrators to generate reports on conference attendance and spend via DTS COGNOS.
- Resolves several System Problem Reports (SPRs) and implements several Technical Software Change Requests (SCRs). See Sections III and IV below.

### III. SYSTEM PROBLEM REPORTS

The following SPRs will be resolved with FY13 Software Maintenance Release 4.

	SPR #	Title
1.	DTSP-7321	Cancellation of Authority to Travel email not sent for imported cancellation file when reservations exist
2.	DTSP-7301	Sabre Profile Analyzer Tool
3.	DTSP-7267	Report scheduler log is filled with IndexOutOfBoundsException errors
4.	DTSP-7266	Load java does not connect to the database
5.	DTSP-7205	Reservations that are auto cancelled due to lack of signing are not removed from the authorization. Member is receiving multiple emails advising of the Unsigned document being auto cancelled
6.	DTSP-7158	Import/Export -Reservations not allocated to correct LOA when using Category/Date method
7.	DTSP-7155	Upgrade DTS version of Tomcat from 7.0.29 to 7.0.40
8.	DTSP-7154	Upgrade DTS version of Apache from 2.2.22 to 2.4.4
9.	DTSP-7141	CBA Remarks do not save after transactions are placed from Held into a new Interim Invoice
10.	DTSP-7132	CTO Ticketed rules creating Amendments for documents that should be Adjustments
11.	DTSP-7102	Reduce number of database calls while determining if a document is cancellable
12.	DTSP-7095	Profile validation removes the Printed Organization Name and Present Duty station Name
13.	DTSP-7081	ISE: Class: com.ngc.dts.core.sm.procPnr.ProcPnrBuildServiceImpl, Method: compareCbaAccount - stamping SIGNED
14.	DTSP-7079	Obligation with CBA credit balance not being suppressed
15.	DTSP-7047	ISE when signing a document after a user that was delegated authority on the routing list was deleted
16.	DTSP-7031	I/E auto approved documents with reservations are not showing the TAW in the PNR
17.	DTSP-7010	Trip Cancel creates pending sign stamp and obligation in original Auth
18.	DTSP-7005	Trip Cancel with expenses incurred and no Approval creates System Generated Voucher instead of Adjustment to Auth.
19.	DTSP-6941	Wrong Value in Import-Export Reject Schema - RecordDate and RecordTime
20.	DTSP-6747	ISE Received When Adding Identical Per Diem Locations for Consecutive Travel on Same Document
21.	DTSP-6410	CBA transaction is being matched to the auth when a voucher has been created
22.	DTSP-6063	I/E: Pending Cancel xml should go to Accepted in all occasions at the same time in the stamping process...No Expenses Incurred, Expenses Incurred, and Auto-Cancel

	SPR #	Title
23.	DTSP-6044	Use of the Trip Cancel Link with Expenses Incurred Differs Based on How Reservations Are Cancelled
24.	DTSP-2782	Other Trans - CTO Fee requires ticket number to begin with "890"
25.	DTSP-2491	Email is erroneously generated for documents in a Due US condition
26.	DTSP-1702	Non GSA Fare Selected Pre Audit - Duplicating Pre Audit for all trips incorrectly and Only 1 flag for City Pair calculates comparison as 1 way fare to combined total round trip fare

A complete list of SPRs and associated workarounds are available in SIM via Passport, DTMO's web portal located at [www.defensetravel.dod.mil/Passport](http://www.defensetravel.dod.mil/Passport). If you do not have access to SIM and would like workaround information, create a TAC ticket requesting access to SIM account.

#### IV. TECHNICAL SYSTEM CHANGE REQUESTS

The following SCRs will be implemented with FY13 Software Maintenance Release 4.

	SCR #	Title
1.	DTSP-7324	CP130035 DTMO DATAMART CONNECTION FOR TABLEAU SERVER - VPD Policies
2.	DTSP-7274	Using level 4 directory structure, not being able to get the Archive Receipt Image stamp for Authorization and Voucher.
3.	DTSP-7139	Conference Reporting Functionality for the Defense Travel System (DTS)
4.	DTSP-7134	ADD NEW FISCAL STATION TO DTS AND GEX GSO3 TABLES FOR NATIONAL DEFENSE UNIVERSITY USING CAS
5.	DTSP-7133	GSO3 TABLE CHANGES TO SUPPORT STANFINS DATABASE CONSOLIDATIONS FOR JULY 2013
6.	DTSP-7131	GSO3 TABLE CHANGES TO SUPPORT STANFINS DATABASE CONSOLIDATIONS FOR MAY AND JUNE 2013
7.	DTSP-7101	Provide Ability to Turn On Logging For Auto Recon
8.	DTSP-7100	Provide Audit Trail Ability for Invoice and Transaction Status
9.	DTSP-7069	CP130013: TRIP CANCEL with Reservations - Disallow Access to Reservations Module
10.	DTSP-6994	Sabre - STAR profile to Sabre profile migration
11.	DTSP-6940	Import-Export Reject Schema Updates
12.	DTSP-6070	Trip Cancel - Approved Auth with reservations and click Trip Cancel no expenses incurred and do not sign. Remove link is available and removes amendment
13.	DTSP-6040	User Applies Trip Cancel with Expenses Incurred then Removes Voucher - Trip Cancel link Reappears on the Authorization, Auth does not have remark saying Trip Cancelled

A complete list of SCRs are available in SIM via Passport, DTMO's web portal located at [www.defensetravel.dod.mil/Passport](http://www.defensetravel.dod.mil/Passport). If you do not have access to SIM and would like workaround information, create a TAC ticket requesting access to SIM account.

#### V. FREQUENTLY ASKED QUESTIONS

1. **How will this release affect authorizations/local vouchers in DTS?**

When creating an authorization, group authorization, or local voucher, you will be required to indicate whether the document is for a conference.

## 2. Where will I indicate the name of the conference in the DTS authorization?

The Trip Overview screen will include a Conference/Event Name section that you must complete when creating your authorization (Figure 1).

**D** I will be returning from my TDY by - (Select from the list below)

Commercial Air ☒ Rail ☐ Rental Car ☐ Other ☐ Time:

(Claim private vehicle transportation in Expense-Mileage. Use of government vehicle is non-reimbursable, show this in Expense-Non-Mileage.)

**E** Check this box if you have other ticketed transportation not listed above: ☐

**F** \*Conference/Event Name:  ☐ Not Applicable

Figure 1: Trip Overview Screen - Conference/Event Name

If your TDY includes attendance at a conference, select **Search Conference Event**. The Select Conference/Event Name pop-up window opens and displays a sortable list of conferences with dates that overlap your trip dates (Figure 2).

**Select Conference/Event Name**

Select the conference by clicking on the event id link.

<a href="#">Sort By Event ID</a>	<a href="#">Sort By Conference Name</a>	<a href="#">Sort By Start Date</a>	<a href="#">Sort By End Date</a>	<a href="#">Sort By Zip Code</a>
<a href="#">N20130810087</a>	16th Annual Examining Conflicts in Employment Laws National Training Event (EXCEL) Conference	08/26/2013	08/29/2013	80202
<a href="#">N20130910068</a>	AFCEA Global Intelligence Forum USA	09/10/2013	09/12/2013	30901
<a href="#">N20130910091</a>	Photogrammetry Week	09/09/2013	09/13/2013	N/A
<a href="#">Other</a>	Other			

Figure 2: Select Conference/Event Name Pop-Up Window

Locate the name of your conference and select its **Event ID**. DTS will populate the conference name and its dates in the Conference/Event Name field on the Trip Overview screen.

**3. If the conference name is not available for selection, what should I select?**

If you do not see the name of your conference on the list, select **Other**. DTS will always display **Other** as the last option on the list regardless of the sort order.

**4. After I create my authorization, will I be able to edit conference attendance information?**

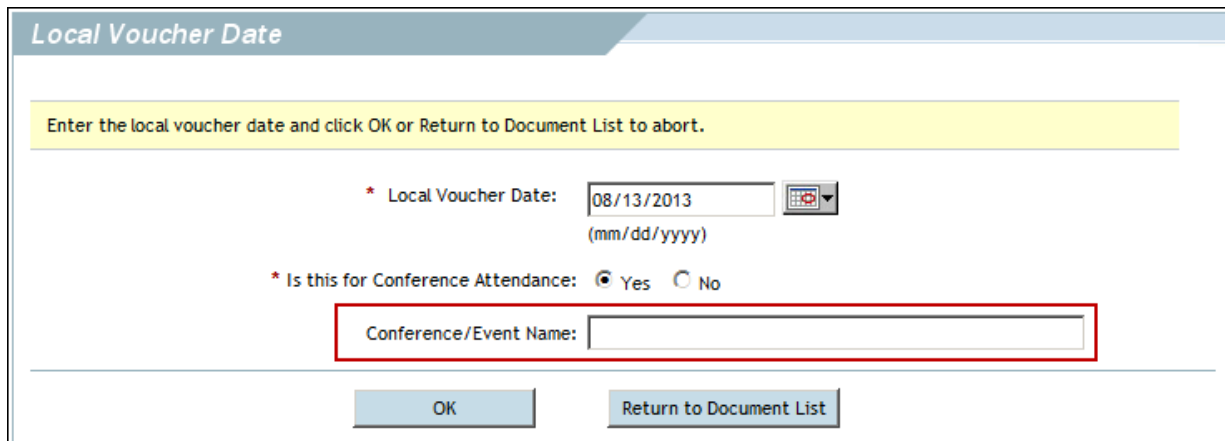
You can edit conference attendance information by selecting **Itinerary > Trip Overview** on the document's navigation bar.

**5. If I am not traveling to support a conference, will any action be required within the DTS authorization?**

If you will not be attending any conference events during your TDY, you must select **Not Applicable** in the Conference/Event Name section. If you select **Save and Proceed** without indicating whether your TDY is for a conference, an error message will display informing you that you must select a Conference/Event Name or check the **Not Applicable** box.

**6. Will conference selection be available within a local voucher?**

Local Vouchers will not require you to select a conference name from a list. Instead, you must type the name of the conference in the **Conference/Event Name** field on the Local Voucher Date screen (Figure 3). After you create the local voucher, you cannot make edits to conference attendance information.



*Figure 3: Local Voucher Date Screen*